MEZCOPH_4ccurves

Division of Epidemiology and Biostatistics

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**Student Information**

Name

Email Telephone ( )

Address

City | State | Zip

The student listed above has indicated that you are willing to serve as a Proctor for an online Final Examination on the evening Thursday, December 18th, 2014.

The student will be accessing the Exam through the University of Arizona Desire2Learn course site. The student may use course notes, scratch paper, calculator, completed assignments, and textbook, but may not “search the internet”, “instant message”, or access a telephone (cell phone) during the time that he/she is working on the exam.

We encourage the student to “save” answers during the exam. In the unlikely event that an internet outage occurs during the exam, we ask that student try to log back on and return to the exam. He/she should be able to continue working on the exam until the final “submit” is selected. If the system seems to be working but the student is unable to log back in, please allow him/her to call the UA Technology Support staff (1-520-626-8324) for assistance. In the rare event that an internet outage occurs that is continuing for longer than 40 minutes, the student may call the Instructor at (1-602- 827-2239) and arrangements will be made for the student to complete the exam at a later date.

**Proctor Information**

Name

Email Telephone ( )

Business Name

Business Address

City | State | Zip

**Proctor’s Current Position. Only the following are considered qualified proctors.**

* School Superintendent
* Principal
* Vice Principal
* Guidance Counselor
* Learning Center/Testing Center
* Base Education Officer/Commanding Officer
* Librarian
* County Extension Director or agent
* Independent Study Officer
* School Teacher
* Clergy member
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By signing below, you are verifying that you are available, fill the requirement and are willing to proctor the test. Also, please indicate your preference for confirmation:

I am available and willing to proctor the exam: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The preferred method to contact me for verification is:

[ ] email

[ ] telephone

*Thank you!*